

Aldersgate United Methodist Church
CHILDCARE POLICES & GUIDELINES
(Effective September 2004)

When requesting Childcare at the church, please observe the following:

CHILDCARE may be provided with at least 30 days notice, for church functions other than during “Children’s Morning Out” hours. This request form (see reverse) can be picked up from the office, our website (www.aldersgateum.com) or at the Childcare site on Sunday mornings. After this form is completed and turned in and your room reserved with the church office, please contact Leigh Ann Chambley (868-9436 or email: lchambley102@comcast.net) 5-7 days prior to the event/meeting with the number of children expected to attend.

- Please provide the exact time of the meeting. The nursery will open 15 minutes prior to this time and close after the meeting is adjourned.
- If no children arrive 30 minutes after stated beginning of meeting, the staff will leave. Keep in mind that these childcare workers are each being paid for a minimum period of two hours for each nursery request assignment.
- Childcare will be provided as late as 9 pm unless approved by Senior Pastor. This schedule does not include revivals, camp meeting events and congregation-wide special events.
- According to the Safe Sanctuary mandate of the United Methodist Church, there will be no less than two trained staff present at all times, with additional ones for over seven children.

Childcare will be provided only for meetings/events on the church premises unless taken under special consideration by the Childcare Committee. Appropriate waivers and medical release forms will be issued and must be completed prior to the event.

Childcare is not available for private events such as weddings and funerals or social events not sponsored by the church.

MISSION STATEMENT of the CHILDCARE COMMITTEE

To provide a safe and nurturing atmosphere in a Christian environment for children from six weeks up through Fifth Grade of Aldersgate UMC.

Please sign to insure your acceptance of the terms of this document.

Signature _____ Date _____